

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

November 18, 2020

- CALL TO ORDER:** The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, November 18, 2020 at 7:00 p.m. by Authority Chairman Bione. The meeting took place in the Maintenance garage where social distancing could take place due to the COVID19 pandemic.
- ROLL CALL:** *Present:* Members of the Board: Bione, Kotvas, Luisi, Milie, Moyer, Pascal, Polczynski, Smail and Wilson. Hansen, Sherbondy, Swarmer and Virostek were all excused. Also, present: Loperfito, Solicitor; Duryea, Plant Manager; C. Milie, Office Manager; and John Klein, Engineer
- VISITORS:** Tim Smail and Rich Gardner, Washington Township.
- MINUTES:** A Motion was made by Kotvas with a second by Polczynski to approve the Minutes of the October 21, 2020 meeting as amended. Motion carried.
- SECRETARY'S REPORT:** Secretary Wilson reported the following correspondence:
- A. A Thank you Note from the Family of Dorothy Duryea
 - B. Washington Township Board of Supervisors appointing Tim Smail as a replacement representative to the KVVWPCA Board of Directors.
 - C. PMAA – 2021 Unemployment rate set at 2.7%
Polczynski motioned to approve the Secretary's Report with Smail's second. Motion carried.
- TREASURER'S REPORT:** Luisi presented the November Fund Transfers. Luisi motioned to approve the transfers as presented. With a motion by Polczynski and a second by Moyer the motion passed.
- Luisi stated that the financial reports in the Meeting Packet were self-explanatory.
- V. Milie motioned to approve the Treasurer's Report as presented. Motion passed with a second by Kotvas.
- ENGINEER'S REPORT:** Klein stated that The Act 537 Special Study Report and been sent to the DEP. He also reported that the surveying has begun for the Pine Run Interceptor Project.
- COMMITTEE REPORTS:**
- Engineering Committee: Vice-Chairman Kotvas introduced Requisition #3 in the amount of \$17,111.05 for approval of payments to HRG for engineering services on the Pump Station Renovation and Pine Run Interceptor Projects. Luisi motioned with Smail's second to approve the motion. Motion carried.
- Finance Committee: Chairman Polczynski reported that the I.D. Cards for the First National Bank account have been obtained and passed on to First National Bank.
- Polczynski also stated that he along with Duryea are preparing a report on the First National Bank account showing the draw downs and interest accrued.

Billing & Collections: Chairman Pascal reported that collections seem to be improving, with overall delinquencies being under 5%.

Insurance: Duryea reported that a one-year insurance policy for environmental issues with the conveyance pumping station project will be purchased at a cost of \$20,000.

Personnel: Chairman Smail had no report

PUBLIC RELATIONS: Vice Chairman, V. Milie reported that the Christmas Dinner scheduled for December 13th has been postponed due to the pandemic. He assured the Board that a dinner will take place when things are deemed to be safe.

Milie reported that Larry Loperfito has offered \$300 to cover the cost of an Employee Christmas Luncheon.

He then presented a proposal to increase the gift cards for the Union employees from \$75 to \$100. Pascal motioned to approve the proposal with Moyer's second. Motion passed.

**MANAGER'S
REPORT:**

Duryea stated that the plant once again was in total compliance with regulations for the month of October. He reported that flows were up a little during the month compared to the previous month.

He reviewed the maintenance activities over the past month.

No Permit has been received from PaDEP, it now being over 3.75 years since it was due.

A pre-bid meeting for the asbestos abatement was held. Bids are due Tuesday, November 24th.

The Act 537 document prepared by HRG was advertised as required.

Duryea participated in a ZOOM meeting with MAAT, at their request, to review the Pine Run Interceptor project and a letter from the PADEP which approved the Task Activity Report.

The new billing software upgrade is due to be installed in early December.

By investing the Bond Funds with First National Bank an excess of \$8000 has been realized in interest for the initial two (2) months.

Duryea spoke on the Camping World line project stating that HRG is proposing in lieu of an 18" line a 24" line be installed. The Authority will be responsible for the cost difference of \$26,125.00. Action was tabled until the December meeting.

Duryea reported that the Auditor will be in Tuesday to discuss the draft audit with the Executive Committee and the Finance Committee.

An event was held at the plant for Penn State Extension Master Watershed Steward Program.

**SOLICITOR'S
REPORT:**

No Report

**UNFINISHED
BUSINESS:**

No unfinished business

**NEW
BUSINESS:**

Chairman Bione reported that Kiski Township has formed a Municipal Authority with a 5-member board and one alternate. The township is planning a sewer expansion project which will bring in between 575 and 700 new customers.

**EXECUTIVE
SESSION:**

None necessary

ADJOURNMENT:

With all business taken care of for the evening the meeting was adjourned at 7:27 p.m. with a motion from Polczynski and second from V. Milie.



John L. Smail
Asst. Secretary/Treasurer