

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

February 16, 2022,

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CALL TO ORDER The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, February 16, 2022, at 7:00 p.m. by Chairman Bione with the Pledge of Allegiance to the Flag.

ROLL CALL Present: Members of the Board: Bione, Hansen, Kotvas, V. Milie, Moyer, Pascal, Polczynski, J. Smail, T. Smail, Swarmer, and Wilson. Virostek, excused Sherbondy unexcused. Also in Attendance was Solicitor Loperfito; Authority Manager Duryea; and Office Manager C. Milie

VISITORS: State representative, Abby Major introduced herself, stating that she would be serving most of the municipalities within the Authority's area.

UNION CONTRACT: Pascal motioned, with Swarmer's second to approve the Union Contract with a five-year term as agreed upon. Motion carried unanimously.

MINUTES: A Motion was made by Polczynski with a second by Swarmer to approve the Minutes of the January 19, 2022, meeting. Motion carried.

SECRETARY'S REPORT: Secretary Wilson reported correspondence as follows:
A. 02/05/2022 – Gilpin Township Supervisors – Re-appointment of Robert Swarmer to a five-year term on KVVWPCA Board of Directors
B. 02/08/2022 – Washington Township Supervisors – Re-appointment of Timothy Smail to a five-year term on KVVWPCA Board of Directors

Polczynski motioned to approve the Secretary's Report as presented. Swarmer seconded. Motion carried.

TREASURER'S REPORT: J. Smail referred members to the Transfers for the month. As follows:
General Checking to Debt Service - \$235,000.00
General Checking to Payroll - \$40,000.00
Collections Fund to General Checking - \$6,000.00
Apollo Trust to General Checking - \$20,000

Polczynski motioned to approve the transfers with T. Smail's second. Motion carried.

Polczynski motioned to transfer the funds from First Commonwealth Bank to First National Bank as needed and eventually closing the account at First Commonwealth Bank except the "Collections" account. Kotvas made a second on the Motion. Motion carried.

Kotvas motioned to approve the Treasurer's Report as presented. Polczynski seconded. Motion carried.

ENGINEER'S REPORT: Klein stated that he had nothing more to add from his written report distributed to the Board.

**COMMITTEE
REPORTS:**

Engineering Committee: Chairman Kotvas presented Project Requisition #18 in the amount of \$270,633.37 for approval as follows:

DPX Total Equip.	\$ 678.00
Ferri Contracting	139,694.87
HRC	13,209.50
Kappe Assoc.	115,000.00
Schadler Yesco Dist.	<u>2,051.00</u>
TOTAL	\$270,633.37

Kotvas motioned to approve Requisition #18 for payment as presented. J. Smail made a second to the motion. Motion carried.

Polczynski motioned with V. Milie's second to purchase a conveyor belt replacement for the press in the amount of \$16,047.31, through the Co-Stars program, with funds coming from the Capital Improvement Fund. Motion carried.

Moyer motioned to approve the installation of five(5) exhaust fans on the high roof of the Process Building by McRandal Company at a cost of \$9,810. It was reported that this is a budgeted item. Motion carried.

A motion was made by Polczynski to approve the cleaning of a sanitary sewer conveyance piping upstream of the Vandergrift Pump station by Robinson Pipe at a cost of \$3000 to \$7200 per day for approximately five (5) days. This also is through the Co-Stars program. Televising the lines was also discussed. V. Milie made a second. Motion carried.

Kotvas reported that the pump station renovation project is on schedule and the cost is below budget.

The sludge handling project is subject to the DEP permit and approval. Representative Major requested information to see if she could push the process along.

The Automatic Bar Screen delivery is expected by April 1st.

The new SUV for the Authority has not yet been delivered however the tractor was delivered.

The replacement of the tile floors is still on the project list.

The Project Funds Breakdown is as follows:

Bond Funds Available	\$11,000,000.00
Allocated Funds – Pump Station Project	\$ 7,985,090.12
Headworks Bard Screen	400,899.00
Sludge Processing Imp.	<u>961,046.50</u>
Total Allocated	9,347,035.62
Total Un-allocated	\$ 1,652,964.38

Finance Committee: Chairman Polczynski requested approval of Bond Payment Requisition #01/2022 as follows.

2019 Bond Interest	\$ 92,500.00
2020A Bond Interest	437,225.00
2020B Bond Interest	<u>150,000.00</u>
Total Payment	\$679,725.00

T. Smail motioned, Polczynski seconded to approve payment. Motion carried.

Polczynski reported that the CD is due to mature on February 17th and Dennis will make the necessary transfers as follows with a motion by Polczynski and a second by Hansen.

Transfer 2M. to a money market and 1M to a 6-month CD.

Motion carried.

Billing & Collections Committee: Pascal reported that the committee's report is in the meeting packet and other material have been supplied to the Board members.

Chairman Bione reported that the newly formed Kiski Township Municipal Authority will be aggressively pursuing delinquencies.

Insurance Committee: Chairman Hansen deferred to Authority Manager, Duryea for a report on insurance. Duryea stated that the health care is in place for the employees who are over 65 since they can no longer be covered by UPMC coverage that is in place. Also, the existing UPMC policy remainder of the staff was renewed covers 2/01/22 through 1/31/23

Duryea reported that he will be getting proposals on the Property & Liability insurance for the March meeting.

Personnel Committee: Chairman Smail stated that he appreciated the efforts of the personnel committee as well as the union representatives with regards to the negotiations.

Public Relations Committee: With the absence of the Chairman, Duryea reported that he is hoping to arrange more school visits as well as other activities.

MANAGER'S REPORT:

Duryea reported that the information for the past month's activities is in the meeting packet.

Duryea reported that he has registered for the state's LIHWAP (Low-income households water assistance program). Clients can be referred to this program for financial assistance.

Duryea requested approval to attend the Penn Tec Conference from June 5 – 8 at Penn State.

Duryea also requested approval to attend Municipal Wastewater Summit, for which he was selected, in Lake Las Vegas from April 11 – 13 at no cost to the Authority.

Pascal motioned with Polczynski's second to approve both requests by Duryea. Motion carried.

**SOLICITOR'S
REPORT:**

Loperfito reviewed/discussed two Intermunicipal Agreements partnering with Kiski, Washington Township and Franklin Township. After much discussion, the matter was tabled.

**UNFINISHED
BUSINESS:**

None.

**NEW
BUSINESS:**

None

ADJOURNMENT:

With all business for the evening addressed the meeting was adjourned at 8:26 p.m. by a motion from Polczynski and a second by V. Milie

Christine Wilson

Christine Wilson
Secretary